

#### **A. Rationale**

1. We believe that you are the best person to decide, on the evidence of your own observations, whether our tuition is suitable for you and your child.
2. We therefore invite your child to take full part in a lesson before deciding whether to apply for a place.
3. By prior arrangement, parents may sit in and observe all or part of that lesson too, provided there is sufficient room and the lesson is not disrupted in any way.
4. The lesson may be part of the 11+ Course (which is for children in year 5) or the Foundation Course (which is for children in year 4).

#### **B. How to arrange a Taster Lesson**

1. Telephone (07980 626670) or email us ([Office@ElevenPlusTutor.org.uk](mailto:Office@ElevenPlusTutor.org.uk)) to check availability of places and make a Provisional Booking. (A Provisional Booking places no obligation or liability on you but allows us to hold a place for your child for a short period to allow you to decide whether or not to apply for a place and allows you to take advantage of a Taster Lesson.)
2. After you agree to the terms, we will email you confirmation of the arrangement for the Taster Lesson.

#### **C. What happens on the day**

1. An adult must sign the child who is attending the Taster Lesson in before the start of the lesson and out at the end of the lesson.
2. If you have pre-arranged with us to sit in or observe the lesson (see the link/document about *OBSERVATION LESSONS*), you must present the observation permit to the tutor in order to gain access to the lesson. You can show the permit email on your mobile phone. You can then sign yourself in on the register.
3. Observers sit at the back of the classroom and observe, but do not participate or intervene in the lesson. You can observe all or part of a lesson. No resources will be provided to you.
4. If required, observers can have a brief discussion with the tutor at the end of the lesson in order to get a better understanding of the way we work.

#### **D. What next?**

1. If you and your child like the way we work you should secure your child's place on the course by submitting the online application without delay (and before your Provisional Booking expires).
2. Even if you are unconvinced, it will give you something concrete against which to compare other tutoring companies.

#### **Terms and Conditions**

1. The purpose of a Taster Lesson is for the pupils to experience a full lesson (and, by prior arrangement, for parents to observe if they so wish) in order to decide whether to proceed to apply for a place on that course.
2. You are eligible for only one Taster Lesson per child per course.
3. Only the child named in our Taster Lesson confirmation email may attend the Taster Lesson.
4. An adult must sign the pupil in on the register on arrival and out on the register at the end of the lesson.
5. The child does not need to bring any stationery as necessary items will be provided.
6. All worksheets relating to the lesson will be issued to the child. Any publications and equipment will be issued only after the application form is received and the course booking confirmed.
7. Pupils may bring refreshments to consume during the break but are not to bring any refreshments that contain nuts.
8. An observation by a parent/guardian must be agreed with us by email and email permission from us presented to the tutor on arrival at the venue. It is acceptable if you show the email on your mobile phone.
9. Observers are to sign in on the register on arrival and sign out on the register prior to leaving.
10. Observers can observe the lesson in progress, peruse the worksheets and have a brief discussion with the tutor after the end of the lesson.
11. Observers may not participate or intervene in the lesson, interact or mingle with the children, or take any resources away.
12. You must comply with all parking conditions at the venue. You are liable for any parking penalty or charge you incur whilst attending our event and we cannot intervene.
13. If you apply for a place on that course after your child attends a Taster Lesson, you will be liable for payment for the Taster Lesson on a pro rata basis (i.e.  $\frac{1}{35}$  of the 11+ Course fee or  $\frac{1}{30}$  of the Foundation Course fee).
14. If, following a Taster Lesson, you do not proceed to apply, you are not liable for any payment for it.
15. By applying, you are accepting these terms and our *Privacy And Security Policy* which you can access on our website: [www.ElevenPlusTutor.org.uk](http://www.ElevenPlusTutor.org.uk).